

Field Trips and Excursions

Coastal Plains Education Charter High School (CPECHS) recognizes that in some instances educational field trips may be a desirable means for providing and extending instructional experiences. CPECHS also believes that a trip must be well planned and directly related to the students' instructional program if the field trip is to be of instructional value.

Planning for the field trip shall include formulation of learning objectives for the students and identification of the follow-up activities to be implemented within five days after the field trip has been completed. Instructional plans shall also be made for the students who will not be going on the field trip.

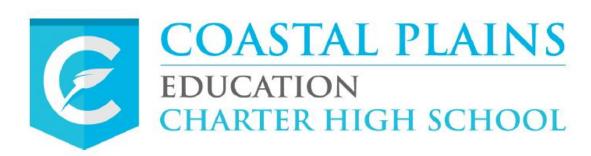
Arrangements shall be made for professional staff chaperones on the ratio of one (1) teacher or other professional staff member for every 15 students. In no instance shall there be fewer than two (2) professional staff members on any field trip.

Arrangements shall be made for all students participating in field trips to be transported to and from the field trip locations on school buses. Students shall not be permitted to drive or transport themselves to field trip locations. Site Directors are responsible for arranging bus transportation for all field trips through their local school districts.

Site Directors shall ensure that all students participating in field trips have signed parental/guardian permission to be included in the activity.

CPECHS policies concerning student behavior shall be observed for all educational field trips.

Requests for all educational field trips must originate with the teacher. Prior approval for any field trip or excursion shall be obtained from the Site Director and Superintendent or his designee. Field trip requests must be received by the Superintendent or his designee a minimum of twenty (20) days prior to the date of the planned field trip.



Field Trip Approval Form

Return time:	
Related course(s):	
 Date Submitted	
Approved	Denied
Approved	Denied
	Related course(s): Date Submitted Approved



Dear Parent/Guardian:

Coastal Plains Education Charter High Scl	hool is planning a field trip to
(location) on	(date) which will require travel away from the
regular campus. Students will depart at	(time) and return at (time).
	ned with proper guidance and adult supervision being nt below is required before your child will be permitted
	ield trip, please contact the school at
	(contact information).
injury that might be received, or damage	Charter High School from any responsibility from an a said student might endure. atment for student if such situation should arise and no
Signed this day of	, 2018.
Student signature	Parent Signature
Student phone number	Parent phone number
Please list any medical issues and allergic	es:
Doctor's name and contact information:	

Signed permission forms must be returned before students are allowed to participate in field trips.